U.S. DEPARTMENT OF EDUCATION WASHINGTON, DC 20202-6244

FORM APPROVED

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IMPACT AID PROGRAM

INSTRUCTIONS FOR COMPLETING FY 2007 e-APPLICATIONS FOR IMPACT AID UNDER SECTION 8003 OF THE ELEMENTARY AND SECONDARY EDUCATION ACT

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0036. The time required to complete this information collection is estimated to average 80 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Impact Aid Program, U.S. Department of Education, 400 Maryland Ave., S.W., Washington, D.C. 20202-6244.

Please read these instructions carefully before you complete the application. You may also need to review the authorizing statute (Section 8003 of the Elementary and Secondary Education Act) and regulations (34 CFR Part 222), which provide detailed eligibility requirements, definitions of terms, and the specific requirements of various sections of the law. These documents, as well as blank application forms and instructions, are available on the Impact Aid Program (IAP) Internet web site, http://www.ed.gov/programs/8003/index.html, or from the IAP. You can also prepare and submit this application on-line through the electronic application available at http://e-grants.ed.gov/egWelcome.asp. If you need further assistance in preparing this application please call the IAP at 202/260-3858. Your State educational agency may also be able to provide you with assistance.

WHO MAY APPLY

Any local educational agency (LEA) that serves significant proportions of federally connected children may apply for assistance. The term "LEA" means a board of education or other legally constituted local school authority that has administrative control and direction of free public elementary and secondary education through grade 12 in a county, township, independent or other school district located within a State. An eligible LEA must provide free public elementary and/or secondary education, under public supervision and direction without tuition charge, pursuant to the law of the State in which the LEA is

located. The term "LEA" includes any State agency that directly operates and maintains facilities for providing free public education.

HOW AND WHEN TO APPLY

The deadline for submitting this electronic application is 4:30 p.m., Washington, D.C. time, January 31, 2006.

An applicant LEA must also **mail or fax** all pages of this application requiring a signature to the Impact Aid Program office, on or before the deadline specified above. An applicant that is required to submit Indian policies and procedures also must mail them to the Impact Aid office. An application is timely filed if the IAP receives the electronic application on or before the application deadline, and the signature pages are received by fax on or before that date or bear a U.S. Postal Service postmark or documentation of mailing by commercial carrier dated on or before the filing date. A private postage meter receipt is not acceptable documentation of a mailing date.

Please use the blue-bordered address label that was mailed to you to return the signature pages to our office. If you also submit a section 8002 application electronically, please use the green-bordered address label to return the signature pages of that application:

U.S. Department of Education Director, Impact Aid Program 400 Maryland Avenue, S.W. Washington, DC 20202-6244

If you choose to fax the signature pages, the correct Impact Aid fax number is **202-205-0088**. The fax machine will be very busy as the deadline approaches. Do not wait until the deadline to fax the pages. Keep your fax receipt as proof of successful submission.

In addition, you must forward a complete copy of the application to your State educational agency (SEA) at the same time you file it with the U.S. Department of Education. An "SEA Transmittal Form" is included with the application package for this purpose.

<u>Late Applications</u>: The IAP will accept an application that is not timely filed, but that is otherwise approvable, if the IAP receives the application within 60 days

after the deadline, or it bears acceptable proof of mailing within 60 days after the deadline. However, payments for applications received during the 60-day late application period will be reduced by 10 percent of the amount that otherwise would be paid.

COVER PAGE (PAGE 1)

LEA Identification Information and Address

If your LEA has applied for Impact Aid in previous years, review all of the items on the cover page that are "pre-populated," that is, copied from your LEA's application for last year. If any of this information has changed or is missing, make the necessary corrections before submitting this year's application. Many LEAs have similar names; please pay careful attention to your LEA's name and address to be certain that we have your LEA properly identified.

New applicants must complete the requested information on the cover page. If you do not know your LEA's DUNS Number, you should call Dun and Bradstreet, Inc. at 800/333-0505 to obtain the number. The DUNS Number on the application should be assigned to the same name and address that is printed on this application. Leave the PR/Award number and Impact Aid number spaces blank. The IAP will assign those numbers for you.

The Contact Person information you provide should be for the person on the LEA's staff who is most knowledgeable about this application. Please be careful to provide an accurate e-mail address. The IAP maintains an e-mail list to provide applicants with timely information throughout the year.

Membership Survey Date

Enter the date that the membership survey was taken. The membership survey must be taken no earlier than the fourth day of the regular school year and before January 31, 2005.

You are allowed to take a **second** membership survey after January 30, but no later than May 14, and submit those data as an amendment to your application. If you

submit the second survey data, the IAP will use the **average** of the numbers of children claimed on the two surveys to compute your payment.

If your LEA conducts a second membership survey you must submit an amended application to IAP by September 30 of the year in which the application was submitted. Once you submit e-Application, it may be amended electronically starting February 1 and through September 30, 2005. Also, send a copy of the amendment to your SEA.

Survey Forms/Source Check

You may check one or both of these boxes to indicate how you collected the information to verify the eligibility of students you report on Tables 1-5.

Original Application or Amendment

The e-Application system will automatically identify your application as an original or amendment.

Section 8003(b)(2) Heavily Impacted Districts

Check this box if your LEA is requesting funds as a heavily impacted district. Section 8003(b)(2) provides a special payment calculation for basic support payments for eligible LEAs. If you check the box to apply for funding under Section 8003(b)(2), you will be asked to submit additional information needed to determine whether your LEA is eligible.

To be eligible for this provision, LEAs that have not previously been eligible must have, among other requirements: (1) a tax rate of at least 95 percent of their comparable districts' average tax rate; (2) eligible federally connected children equal to at least 50 percent (or for those LEAs ineligible to claim civilian "F & G" children, 40 percent) of their total enrollment; and (3) either 350 or more students in total enrollment and a per pupil expenditure of less than the State average or fewer than 350 students enrolled with a per pupil expenditure of less than that of one or three comparable districts in the State.

Authorized Representative Certification

Enter the name and title of the LEA's authorized representative. That person must sign and date the cover page of the application and the Impact Aid Program

Assurances and Certifications page. The IAP cannot approve an application for payment unless the application form is properly completed and contains **original signatures on both pages.**

IMPACT AID PROGRAM ASSURANCES AND CERTIFICATIONS (PAGE 2)

The authorized representative for the LEA should review these assurances and certifications for information and sign and date the page. The signature of the LEA's representative commits the applicant to the assurances contained in the application, including the assurance that the applicant meets all statutory, regulatory and administrative requirements.

If you claim children residing on Indian lands, you must separately submit a copy of your current Indian Policies and Procedures (IPPs) or a waiver statement with your application. The IPPs must have been developed or updated within the last three years and a waiver statement must be for the current year. Contact the Impact Aid office if you need more information about this requirement (202-260-3858).

New applicants must obtain and file the additional assurances and certifications noted on page 2 of the application by the application deadline. Contact the IAP for additional information.

GENERAL INSTRUCTIONS FOR TABLES 1 THROUGH 5 (CHILDREN BY FEDERAL PROPERTY) (PAGES 3 THROUGH 5)

Complete these tables to report the number of children associated with the Federal properties identified in your LEA. If you are a recurring applicant, we have "prepopulated" the Federal properties claimed on your previous application. Record the number of federally connected children associated with each property in the columns labeled **Number Of Children On Survey Date.** If no children are connected with a specific property in the current year, place a zero in that column. You may also add Federal properties after the properties already listed on Tables 1-5 by using the drop-down button available in the first blank row on each table. If a

property you wish to list is not on the property look-up screen provided by the drop-down button, you may enter the name and address of the property at the bottom of the property look-up screen.

Eligible Federal Properties

Federal properties are identified by a code number consisting of four sets of numbers. The first two numbers represent the State in which the property is located; the second set of numbers represents the county in which the property is located; the third set of four numbers represents the Federal agency that has custody of the property; and the final set of four numbers is the Impact Aid identification number.

If you enter properties that are not on the property look-up screen, you must indicate the specific location of each parcel of claimed property, by the **official name, street address, city, and State**. The name of a government agency or a post office box number is not sufficient identifying information. If you need additional assistance, contact the IAP property certification staff at 202/260-3858. The following properties are among those that may be claimed:

Federal Office Building – List specific addresses. You do not need to list the Federal agency that employs the parents of children claimed for this category.

Ships – If you claim children who have civilian parents employed on ships, you must furnish the name, hull number, and the Federal agency with custody of the ships. Eligibility of ships is determined on the basis of homeport assignment.

Uniformed Services – You should use this category to claim children who have a parent on active duty in the uniformed services of the United States (Army, Navy, Air Force, Marine Corps, Coast Guard, National Oceanic and Atmospheric Administration and Public Health Service) in lieu of listing Federal property. (Children with a parent in the Reserves or the National Guard generally are not eligible unless the parent is on active duty on the survey date as a result of a Presidential order.)

Accredited Foreign Military – You may claim children in this category who have a parent who is both an accredited foreign government official and a foreign military officer.

United States Postal Service (USPS) Buildings – Buildings under the jurisdiction of the USPS in which more than 50 percent of the floor area is used for postal services are not eligible. Federal Office Buildings under the jurisdiction of the General Services Administration are eligible in their entirety regardless of floor area assignments and may be claimed.

Property Owned by Foreign Governments or International Organizations – Any property owned by a foreign government or by an international organization that is not subject to real property taxation may be claimed.

Indian Lands – Applicants will be required to submit documentation of the eligibility of any new Indian land property that is claimed.

Pre-Kindergarten Children

You may claim pre-kindergarten children on Tables 1 through 5 if they are federally connected children who are provided a free public education by your LEA. It does not matter whether pre-kindergarten is included in your State's definition of elementary and secondary education. However, the education of the children must be provided at public expense. This means that neither the child nor the parent can be charged tuition. In addition, Federal funds other than Impact Aid (for example Head Start or IDEA) must not provide a substantial portion of the cost of the education program for the children claimed. Please contact the IAP if you need assistance.

TABLE 1

CHILDREN WITH DISABILITIES WHO: (1) reside on eligible Federal property and have a parent on active duty in the uniformed services of the United States; or (2) reside on eligible Federal property with a parent who is both an accredited foreign government official and a foreign military officer; or (3) reside on eligible Indian lands (PAGE 3)

Report on Table 1 federally connected children enrolled on the survey date who are in State-approved education programs for children with disabilities. These children must have current written individualized education programs (IEPs) that are signed and in effect on the survey date. Do not include children who have IEPs solely because they are included in gifted and talented programs.

Do not include these children in tables 2, 3, 4 and 5.

List by Federal property the eligible children with disabilities who have IEPs. These may be children who reside on eligible Federal property (including low-rent housing) and have a parent on active duty in the uniformed services of the United States; children who reside on Federal property and have a parent who is both an accredited foreign government official and a foreign military officer; and children who reside on eligible Indian lands. Under a special legislative provision, any student who is no longer living on federal property, due to the deployment of both parents or the parent having sole custody of the child, may be reported on Table 1 as if he/she were living on federal property so long as the student is still attending a school in the same LEA. **The property the student formerly resided on should be listed as the federal property of residence.**

TABLE 2

CHILDREN WITH DISABILITIES WHO DO NOT RESIDE ON FEDERAL PROPERTY BUT: (1) have a parent on active duty in the uniformed services of the United States; or (2) have a parent who is both an accredited foreign government official and a foreign military officer (PAGE 3)

Report on Table 2 the children enrolled on the survey date in State-approved education programs for children with disabilities. These children must have current written individualized education programs (IEPs) that are signed and in effect on the survey date. Do not include children who have IEPs solely because they are included in gifted and talented programs. Summarize the children in the following categories:

- Children with disabilities who **do not** reside on Federal property but have a parent on active duty in the uniformed services of the United States.
- Children with disabilities who **do not** reside on Federal property but have a parent who is both an accredited foreign government official and a foreign military officer.

Do not include these children in tables 1, 3, 4, and 5.

CHILDREN WHO: (1) reside on eligible Federal property with a parent employed on eligible Federal property located at least partly within the school district; or (2) reside on eligible Federal property and have a parent on active duty in the uniformed services of the United States; or (3) reside on eligible Federal property and have a parent who is both an accredited foreign government official and a foreign military officer; or (4) reside on eligible Indian lands (no parental employment required) (PAGE 4)

Report on this table the numbers of children who both live on and whose parents work on Federal property, including children living on Indian lands. **Do not include children claimed on Table 1**.

Columns (1) and (2) – List the eligible Federal property on which the children resided on the survey date:

- Children who reside on eligible Federal property (including low-rent housing) with a parent employed on eligible Federal property located at least partly within the school district.
- Children who reside on eligible Federal property (including low-rent housing) who have a parent who is both an accredited foreign government official and a foreign military officer.
- Children who reside on eligible Federal property (including low-rent housing) and who have a parent on active duty in the uniformed services of the United States. Under a special legislative provision, any student who is no longer living on federal property, due to the deployment of both parents or the parent having sole custody of the child, may be reported on Table 3 as if he/she were living on federal property so long as the student is still attending a school in the same LEA. **The property the student formerly resided on should be listed as the federal property of residence.**
- Children who reside on Indian lands. "Indian lands" is defined in sections 8013(5)(A)(ii) and 8013(7) of the Impact Aid law, and generally means land held in trust for individual Indians or Indian tribes (trust property), land held by individual Indians or Indian tribes subject to restrictions on alienation (restricted land), land conveyed under the Alaska Native Claims Settlement Act to a Native individual, Native group, or village or regional corporation, or public land owned

by the United States that is designated for the sole use and benefit of individual Indians or Indian tribes. The IAP will verify new Indian land property listed on your application.

Columns (3) and (4) — Identify the eligible Federal property on which the parent was employed on the survey date. For children who have a parent in the uniformed services of the United States or who have a parent who is both an accredited foreign government official and a foreign military officer, select "Uniformed Services" or "Accredited Foreign Military." Under a special legislative provision, a student who is living on federal property on the survey date but whose parent died while on active duty in the uniformed services prior to the survey date may be reported on Table 3 so long as the student is still attending a school in the same LEA. This student should be counted in the total of children with parents on active duty in the uniformed services.

Column (5) – Report the number of children associated with the residence and employment locations identified in Columns 1 through 4.

TABLE 4

CHILDREN WHO RESIDE ON ELIGIBLE FEDERAL PROPERTY BUT WHOSE PARENTS ARE NOT EMPLOYED ON FEDERAL PROPERTY (PAGE 5)

Report on this table the number of children, listed by property, in the following categories:

- Children who reside in low-rent housing and whose parent is **not** employed on Federal property; and
- Children who reside on eligible Federal property and whose parent is **not** employed on Federal property. (See the note below about the number of children you need for this category.)

Do not report children residing on eligible Indian lands on Table 4. Those children should be reported on Table 3.

CHILDREN WHO DO NOT RESIDE ON FEDERAL PROPERTY BUT:

(1) reside with a parent employed on Federal property; or (2) have a parent on active duty in the uniformed services of the United States; or (3) have a parent who is both an accredited foreign government official and a foreign military officer (PAGE 5)

Report on this table the number of children, listed by property, in the following categories:

- Children who **do not** reside on Federal property but have a parent who is employed on eligible Federal property situated in whole or in part in the State in which the school district is located (See the note below about the number of children you need for this category.)
- Children who **do not** reside on Federal property but have a parent on active duty in the uniformed services (Select "Uniformed Services.")
- Children who **do not** reside on Federal property but have a parent who is both an accredited foreign government official and a foreign military officer (Select "Accredited Foreign Military.")

Note: To receive a payment for children who live on Federal property (other than low-rent housing) with a parent not employed on Federal property, or who do not live on Federal property but have a parent employed on Federal property in the state, your LEA must have a total number of such children equal to or greater than 1,000 in average daily attendance (ADA) or equal to or greater than 10 percent of your total ADA. If your LEA does not meet this minimum requirement, the Impact Aid Program will not count these children toward the basic program eligibility requirement of federally connected children numbering at least 400 in average daily attendance or three percent of the total number of children in the district.

MEMBERSHIP AND AVERAGE DAILY ATTENDANCE DATA (PAGE 6)

- Line 1.(A) Report the total number of children enrolled in schools operated by the district on the survey date. Do not include students for whom tuition is paid outside the LEA. Those students should be reported on line 1.(D).
- **Line 1.(B)** Report the total number of children for whom the applicant receives, or contracts to receive (tuition-in) payments from parents, other districts, Federal programs other than Impact Aid, or other sources if such payments constitute a substantial portion of the children's educational cost, under arrangements that meet applicable State requirements.
- Line 1.(D) Report the number of children for whom the applicant pays other LEAs or other educational entities the cost of free public education under arrangements that meet applicable State requirements (tuition-out). Note: The tuition arrangements that an LEA makes for its tuition-out students must genuinely reflect the district's responsibility for educating those children.
- **Line 2.(A)** Report the actual ADA for the preceding regular school year of all children reported on Line 1.(E) in the preceding year's application. Include tuition-out ADA; but exclude tuition-in ADA. This figure must be a total for the year. It is not the attendance data for the survey date alone.
- **Line 2.(B)** If your LEA provides a program of free public summer school, report the ADA for the preceding year's summer school session in accordance with State law or practice.
- **Line 3.** To be eligible for a payment under section 8003, a local school district must educate at least 400 eligible federally connected children in average daily attendance, or the eligible federally connected children must make up at least three percent of the school district's total average daily attendance. Applications that do not meet this most basic eligibility requirement cannot be processed for payment. *In addition*, children who reside on federal property or whose parents are employed on federal property--civilian "F & G" children--must number at least 1,000 in average daily attendance or make up at least 10 percent of the school district's average daily attendance in order to be eligible for payment.

FISCAL REPORT ON EXPENDITURE OF ADDITIONAL FUNDS PROVIDED FOR CHILDREN WITH DISABILITIES (PAGE 7)

If your LEA claimed children with disabilities on Tables 1 and 2 on last year's application you must complete Table 7, reporting your LEA's revenue and expenditure data for the **preceding fiscal year**.

- **Line 1.** List costs and expenditures of providing educational services for children with disabilities **beyond** standard educational costs.
- **Line 2.** List all state aid received for educational purposes.
- **Line 3.** List all state aid received specifically for children with disabilities.
- **Line 4.** List total funds from Part B of the Individuals with Disabilities Education Act (IDEA, U.S.C. 1400 et seq.).
- **Line 5.** List any federal or private aid received that is not taken into account in Lines 1 to 4. This may include, for example, Medicaid payments.
- Line 6. List the total number of children with disabilities in the LEA's membership who were identified on the IDEA count date. Do not list children who have IEPs solely because they are in gifted and talented programs.

TABLE 8

CHILDREN WHO ATTEND SCHOOLS OWNED BY THE U.S. DEPARTMENT OF EDUCATION

This table is provided only to applicant LEAs that use buildings owned by the Department of Education.

TABLE 9 MILITARY INSTALLATION HOUSING UNDERGOING RENOVATION OR REBUILDING (PAGE 8)

This is an optional table that may be used by school districts where military base housing units are temporarily unavailable for occupancy because they are undergoing renovation or rebuilding. Share this table with an official from the military installation who can identify the housing and associated children that could be reported on this table. Table 9 will pre-populate with the housing addresses that were included in your FY 2006 application.

The base official who certifies Table 9 may delete or add addresses to this table, as appropriate. School districts should provide a separate, signed Table 9 for each military installation with housing undergoing renovation. The LEA must **mail or fax** a copy of the completed table with an original signature to the Impact Aid office.

The IAP will review the data reported on this table to determine whether children of members of the uniformed services living off base and reported on Tables 2 and 5 should be reclassified as living on base and transferred to Table 1 or Table 3. In addition, the IAP will review the data to ensure that individual housing units are claimed for no more than three years.

- Do **not** move students from Table 2 or 5 to Table 1 or 3 on this application based on housing undergoing renovation. IAP will do this when a review of all the required information is completed.
- The number of students who can be reclassified cannot exceed the number of "off base military" students reported on a district's application on Tables 2 and 5. If military children with disabilities are claimed on Table 2, a percentage of the "off base military" children who are reclassified as "on base" will be assigned to Table 1.
- The effect of counting students as "on base" rather than "off base" will be to increase your LEA's maximum Basic Support Payment and the additional payment for children with disabilities.

Column 1 – List the specific address or quarters number for **each** housing unit undergoing renovation on your Impact Aid survey date (as shown on the cover

page of this application). If additional space is needed, rows can be added to this table.

If the base officials are unable to provide housing unit renovation information from the actual survey date, information from a date no more than 30 days prior to the survey date can be substituted.

Column 2 - List the number of school-aged children typically assigned to housing units of the size being renovated or rebuilt.

Column 3 – Provide the date the unit was vacated so that renovation could begin or the date the housing unit was demolished.

Column 4 – If the housing unit was demolished, provide the date funds became available for rebuilding. In addition to entering this date, provide separate documentation that Department of Defense funds are available for the rebuilding of this unit.

Name of Military Installation – If you are providing information for more than one military installation, provide a separate Table 9 for each.

Base Housing Occupancy Rate – Enter the average occupancy rate for all housing units at this military installation.

Certification – The authorized representative of the military installation housing or engineer's office must complete this table and certify to the accuracy of the information by filling in his or her name, title, and telephone number and signing and dating the certification.

TABLE 10 SECTION 8007 (CONSTRUCTION) (PAGE 9)

Who must complete Table 10:

If your LEA received construction funds under section 8007 for the preceding year you must complete Table 10. If your LEA has received 8007 funds, but not for the year referred to in Table 10, you should complete Table 10-b only. If you are

unsure whether or not you must complete this table, contact the Impact Aid Program.

Table 10-a – Fiscal Report on Expenditures of Section 8007 Funds

Report revenues and expenditures for all construction-related activities. Refer to your LEA's audited annual financial report and look for the capital outlays budget summary.

- **Line 1.** List **all** construction funds and accounts available for construction purposes.
- **Line 2.** List all 8007 receipts received in the preceding fiscal year.
- **Line 3.** List any other funds and grants received that can go towards construction purposes.
- **Line 4.** List transfers into this fund.
- **Line 5.** List transfers out of this fund.
- **Line 6.** –Use this line if your construction funds are included in your general fund or other kind of specialized fund that combines general and construction expenditures. Also, use this line to account for all non-construction related expenditures (i.e., equipment, instructional materials, etc.).
- **Line 7.** List total expenditures for construction-related activities, such as designing, repairing, remodeling, extending, etc.
- **Line 8.** If you include your debt service in your total expenditures (line 7), DO NOT record it on this line.
- **Line 9.** This number is derived from the basic calculation (add all resources and subtract expenses):

(Line1+Line2+Line3+Line4)-(Line5+Line6+Line7+Line8)=Line 9.

<u>Table 10-b – Report on Condition of Facilities</u>

Choose one number to indicate the overall condition of your LEA's facilities. This number should represent both the physical condition of the facilities and the ability

of the buildings to meet the functional requirements of current instructional programs.

If your LEA completed Table 10 last year, be sure to refer to the rating score you previously reported. If the overall condition of your facilities is better this year, the score might stay the same or go up. If the condition is worse, the score might go down from the previous year.

TABLE 11 HOUSING ON INDIAN LANDS UNDERGOING RENOVATION OR REBUILDING (PAGE 10)

Your LEA may use this table to report housing on Indian lands that was undergoing renovation or rebuilding on the survey date for this application. The IAP will review the data reported on this table and determine whether children who could have resided in this housing on Indian lands on the survey date can be classified as children residing on Indian lands and entered on Tables 1 or 3. The number of students who can be included on Tables 1 and 3 cannot exceed the total number of children receiving educational services from the LEA. The LEA must mail or fax a copy of the completed table with original signatures to the Impact Aid office.

Column 1 – Enter the name (and number if applicable) of the housing development or housing project in which the housing units undergoing renovation or rebuilding are located.

Column 2 – List the specific address or legal description for each house or housing unit that is: (1) located on Indian lands; (2) undergoing renovation or rebuilding; (3) in which school-age children resided before that renovation or rebuilding began; and (4) in which school-age children are expected to reside when the renovation or rebuilding is complete.

Column 3 – List the type of Indian lands on which the housing undergoing renovation or rebuilding is located: trust, restricted, ANSCA, or other eligible Indian lands.

Column 4 – List the number of school-aged children who resided in this housing before the renovation or rebuilding began.

Certifications – Authorized officials must certify that the information on Table 11 is accurate by signing and dating the form. These individuals must be able to verify that the housing was undergoing renovation or rebuilding on the survey date and that the housing is located on eligible Indian lands. Enter those officials' names, titles, and telephone numbers.